|  |  |
| --- | --- |
| **Solid Fuel Building Consent Application Checklist** **Form 2 (SF) (in conjunction with Form 2)** | Project N°: |
|  |
| Complexity: |
| **Project address:** |  |  |
| Date Received: |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **NB: The following is required on application in sufficient detail to show compliance with aspects of the District Plan and the New Zealand Building Code.****Additional information may be requested during processing of the application.** | **Supplied** | **N/A** | **Council** |
|  |
| **Online Application Form 2:** COMPLETED (ensure mandatory fields are completed) | [ ]  |  | [ ]  |
| **Plans and specifications:*** One copy of plans and specifications
 | [ ]  |  | [ ]  |
| **Application fee:** (GST Incl) For Building, alterations and other projects **See KDC** Fees and Charges **on website** **- (to be paid at time of lodgement):** | [ ] [ ]  |  | [ ] [ ]  |
| **Record of Title (Including schematic maps, no older than 6 months)** * This must be supplied with all applications without exception.
* Sale and Purchase agreement accompanied by a Record of Title in the name of the current owner, as above, if applicable.
* Obtainable from Land Information New Zealand
 | [ ]  | [ ]  | [ ]  |

|  |  |  |
| --- | --- | --- |
| **FLOORPLAN** *(Information should include the following):* | **Yes** | **No** |
| Each room should be labelled with use particularly sleeping areas | [ ]  | [ ]  |
| Placement of fireplace/hearth and distance to external openings ie. doors/windows. Curtain/blind information if the fireplace is a meter or closer to an external opening ie. doors/windows | [ ]  | [ ]  |
| All doors/windows in the room of installation to be shown | [ ]  | [ ]  |
| Add a note ‘No structure will be compromised during the installation of the fireplace’ | [ ]  | [ ]  |
| Smoke detectors shown within 3 metres of all bedroom doors and audible to all sleeping occupants | [ ]  | [ ]  |
| **ELEVATION** *(Information should include the following):* | **Yes** | **No** |
| The roof pitch and roof cladding type | [ ]  | [ ]  |
| Flue details including flue height, location in relation to ridge, and flashing details | [ ]  | [ ]  |
| The window/door openings and type of opening e.g. slider or top hung window | [ ]  | [ ]  |

|  |  |  |
| --- | --- | --- |
| **SPECIFICATIONS** *(Information should include the following):* | **Yes** | **No** |
| The most current specification for the proposed fire appliance | [ ]  | [ ]  |
| Installation details including clearances, fixing details etc. | [ ]  | [ ]  |
| Details of roof penetration including the proposed flashing, and mid floor penetration details if applicable | [ ]  | [ ]  |
| The flashing technical/installation specifications | [ ]  | [ ]  |
| Clean air approval if the property area is less than 2 Ha | [ ]  | [ ]  |
| Owners Maintenance information and requirements | [ ]  | [ ]  |
| Wet back specifications and plumbing schematic including Hot Water Cylinder details if applicable | [ ]  | [ ]  |

**APPLICATION**

Means of Compliance with the New Zealand Building Code clauses to be considered in the application for a fireplace should be B1, B2, E2, F7, G4 and G12 if a wet back is going to the installed.